The best piece of advice we can give you regarding your packing is to begin as early as possible. Take the opportunity to have a good sort out, there is no point paying us to move items you no longer want. We would be happy to supply you with all the packing materials you may need for your removal. When our surveyor comes round he will assess how many boxes you require and once you have accepted our quotation we can arrange to have these delivered out to you. If you have other boxes you would prefer to use then please make sure that they are suitable moving boxes.

PACKING A BOX

- Choose the right box for the job; each of our boxes is designed to carry certain things (see right).

- Make sure you seal the bottom of the box with packing tape. Please DO NOT just fold the flaps of the box in a criss cross way. As soon as a box is picked up with any weight inside the flaps just unfold and everything falls out.

- Make a cushion in the bottom of the box with scrunched up packing paper.

- Wrap breakable items in sheets of paper or tissue, this will stop items rubbing together and damaging one another.

- Pack your items in layers and stop the contents moving around by filling any gaps with more scrunched paper.

- Check the weight of your boxes as you go, they should always be manageable by one person. If they are becoming heavy while you are packing them, try filling the rest of the box with light bulky items such as towels, cushions or soft toys.

- Please make sure you pack your boxes so that when closed they are flat. Always fill the box to the top and then close the lid, this strengthens the boxes and means they can be stacked on top of each other without crushing.

- Use a permanent marker to write which room you would like the box to end up in and a brief description of the contents. If you do this on the tape, we will know that these are your instructions, and it will keep the boxes in better condition.

OUR MATERIALS

Pack II (450mm x 450mm x 500mm)

Multi-purpose box designed to carry most medium weight items in your home. We would use these to pack the majority your belongings including china, glassware, electricals and clothes.

Pack VI (457mm x 330mm x 330mm)

These are our smallest boxes and are designed for you to pack your heavier belongings into. Please make sure items such as books, tools, tins and bottles are only packed into this size box. We can supply dividers for these boxes to make the packing of bottles easier.

Wardrobe Cartons (508mm x 457mm x 1220mm)

These boxes enable your hanging clothes to be moved without folding them into our normal boxes. We will bring these on the day of your removal and take them away at the end of the day. Due to their size they are best taken out of the way as soon as possible.

Paper and Tissue

We will supply you with adequate paper and tissue to pack all of your fragile items when we deliver your boxes. Our packing paper is suitable for the majority of your packing while acid-free tissue if used for packing silver and particularly fragile ornaments such as Lladro figurines.

Export Blankets

These paper blankets are used to wrap furniture for export and are ideal if you have pictures and mirrors in need of protection.

If you need any further advice, please contact us on 01932 253737 or visit www.farrerandfenwick.co.uk

FREQUENTLY ASKED QUESTIONS

- A good rule of thumb is that if it fits in a box put it in a box, this way there are fewer awkward bits lying around which would make stacking a van or container difficult.

- Most chests of drawers can stay full of clothes but you will need to take out any heavy or breakable items. Self-assembly furniture does not respond well to moving so this type of furniture can only be moved while completely empty.

- Plates and glasses should be wrapped in paper and stacked on their ends rather than flat, this way they are stronger and less likely to break. If you are packing glasses with narrow stems then try and pack out the thinnest part to the same width as the widest point for protection.

- Dismantle your lamps before packing, place the lamps in one box and the shades in another, make sure you mark the shade boxes accordingly so heavy boxes are not stacked on top of them.

- Tall garden tools, brooms, mops and other such items should be bundled together with tape.

- Fridges must always be emptied before moving them, keep a cool box handy. So long as they are not too heavy freezers can remain full, if you are only moving a short distance. If your goods are to remain on our van for any length of time or are to come into storage they must be thoroughly defrosted and dried out before moving day.

- DO NOT pack petrol, or other flammable items such as barbeque gas canisters; lawnmowers should be drained of fuel before going onto the removal van if necessary. If these items find there way onto the truck they could invalidate your insurance cover.

- To avoid any frantic searching upon arrival at your new home it is always a good idea to prepare an overnight bag ready for each member of the family, treat the situation as if you were all going off to a hotel for the night. A well-marked box or two containing your essentials can also be very welcome. Useful items would include the kettle (with tea, coffee and sugar), cutlery and crockery for one meal, a toolbox, mobile phone and laptop chargers, toilet roll and a first aid kit.

- We aim to re-use and recycle our materials as much as possible. Once your move is completed and you have finished unpacking give us a call and we will arrange for the collection of your used packing materials. Please empty the boxes, cut the tape and fold them flat storing them in a dry place until collection can be arranged. If you can crush the paper into bin bags or a couple of larger boxes we will remove this as well. We are unable to collect boxes that have been ruined, either by being left outside to get wet or during building or decorating work.